1. **Call to Order**
   Chairman Nelson Rodriguez called the meeting to order at 6:00 PM.

2. **Roll Call of Members**
   Present for the meeting were Nelson Rodriguez, Nanci Harvey, Steve Niemitz, Kenneth Edgar, Timothy Slade, Gretchen Pfeifer-Hall and Tophie Nowak (Former member/chairman).

   Present from the Enfield Town Council – Donna Szewczak and Bill Kiner.

   **Present from the Enfield Police Department**: Captain Jeff Golden.

   **Present from the Department of Corrections**:

   Carl Robinson  
   Deputy Warden Thomas Kenny

   Willard Cybulski  
   Warden John Tarascio

3. **Review of Minutes**
   a. June 12, 2019 – Mr. Slade requested the word “flight” (the top of page 3) be changed to “effect”. Ms. Harvey noted her first name was spelled incorrectly under Roll Call. Ms. Pfeifer-Hall motioned to accept the minutes of June 12, 2019 as amended, Mr. Niemitz Seconded the motion. The minutes were approved (6-0-0).

4. **Chairman Resignation**
   Ms. Nowak thanked the Committee for allowing her to be Chairman on during her time on the Committee. She had submitted her resignation in May and thought
her letter would have been included with the June meeting packet. Ms. Nowak came to this meeting to formally thank everyone for their hard work in person.

Chairman Rodriguez and Committee thanked Ms. Nowak for her years of service.

5. **Old Business**


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<tr>
<th>Warden</th>
<th>Correctional Institute</th>
<th>Current Qtr</th>
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<tr>
<td>Tarascio</td>
<td>Willard Cybulski Correctional Institute</td>
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<td>1143</td>
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<tr>
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<td>Enfield Correctional Institute</td>
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<td>Caron</td>
<td>Carl Robinson Correctional Institute</td>
<td>1408</td>
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   b. Review of Significant Incidents or Policy Changes at Prisons

   *Willard Cybulski Correctional* –

   Chairman Rodriguez questioned if the Asnuntuck program was back up and running.

   Warden Tarascio stated the on campus program is not currently in effect. They are coming to Willard Cybulski for academics. The C&C program has been suspended.

   There was a father/child dance as part of the reintegration program for the inmates that completed a parenting course. It went well and there were representatives from the state and DCF. It was the first one in Connecticut and it was successful.

   Ms. Pfeifer-Hall asked if the dance would continue.

   Warden Tarascio stated they had a lot of help from the community and the DOC picked up the remainder of the cost. It also depends on how many graduate the parenting program. They received a grant from the Urban Institute to update their visiting rooms to be more child friendly.

   Warden Tarascio stated Deputy Warden Sexton has been transferred to the central office working as the Director of Re-Entry Services. Deputy Warden Brian Bradway has returned as the head of programs and treatment.
**Carl Robinson Correctional**
Deputy Warden Kenny stated the climate has been quiet. They are starting a special education program for the inmates that should help them with their re-integration.

Chairman Rodriguez questioned if they have seen any recent gang activity with the inmates.

Deputy Warden Kenny stated this quarter has been quiet. The gang activity ebbs and flows depending on the population. They have been able to mitigate gang activity by making sure they have the right classification of inmates at the facility.

Chairman Rodriguez questioned if they were understaffed.

Deputy Warden Kenny stated they have not been understaffed in a while. They have had cadets assigned and staff members have been coming to work regularly. There not any major renovations at this time, only regular maintenance. Chairman Rodriguez asked about an update for the Enfield location.

Warden Tarascio stated they could not comment.

Chairman Rodriguez asked who the District Administrator is.

Deputy Warden Kenny stated Bill Mulligan is currently their Administrator.

Open Forum and Public Participation –
Mr. Slade noted he read an article regarding the reduction of inmates at Northern Correctional. He asked if any of the inmates from Northern would be transferred to Willard-Cybulski or Carl Robinson.

Warden Tarascio and Deputy Warden Kenny stated that there will not be any inmates moved to their facilities. The move has not taken place yet as it was voted down, but there was a reduction in inmates so Northern was able to close some units down.

Ms. Pfeifer-Hall asked if there is a specific reason why the manufacturing has not restarted. Is there a political reason?

Warden Tarascio stated he could not comment on a specific reason. The State DOC requested to go back but it has not materialized yet. It may resurface for the spring semester. The decisions were made at a much higher level and is unsure of the exact reasons at this time.
Councilwoman Szewczak questioned if the work programs were reinstated.

Warden Tarascio stated the work programs were reinstated.

Councilwoman Szewczak noted that she in favor of the re-instatement of the machinist program and doesn’t believe those that did nothing wrong should be punished for one person’s actions.

Warden Tarascio stated that there is a lot of work that goes into coordinating those programs and they are hoping to take another look in the spring at the machinist program.

Councilman Kiner stated that he was a State Representative in the 1980’s he had requested razor wire be put up. The request was initially declined, however another escape happened and the razor wire was immediately put up. He thanked the Wardens for the work they’ve done over the years since the riots and escapes to limit those incidences from happening.

Captain Golden thanked the DOC for their continued partnership and great work.

Chairman Rodriguez questioned why the DOC visit was canceled.

Deputy Warden Kenny stated that it was postponed to a later date.

6. **Date of Next Meeting** - December 11, 2019 at the Town of Enfield.

7. **Adjournment**
   Mr. Slade motioned to adjourn at 6:24 PM Mr. Edgar seconded the motion. All were in favor (6-0-0).