A meeting of the Water Pollution Control Authority was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, June 17, 2019. The meeting was called to order at 6:30 p.m.

Present were Commissioners Bosco, Cekala, Kiner, Ludwick, Muller, Sferrazza, Szewczak and Unghire. Commissioners Cressotti and Deni were absent. Commissioner Davis entered at 6:45 p.m. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Attorney, Maria Elsden; Town Clerk, Suzanne Olechnicki; Director of Finance, John Wilcox; Director of Public Works, Donald Nunes; Business Operations Manager, Michael Szlosek

**APPROVAL OF MINUTES**

There were no minutes to be approved.

**OLD BUSINESS**

There were no Old Business items.

**NEW BUSINESS**

There were no New Business items.

**ITEMS FOR DISCUSSION**

**RESOLUTION #4700** by Commissioner Cekala, seconded by Commissioner Muller.

WHEREAS, in accordance with Chapter 103, Section 7-255 of the Connecticut General Statutes, the Enfield Sewer Authority held a public hearing on June 3, 2019 at 6:30 p.m. in the Council Chamber of the Town Hall, 820 Enfield Street, Enfield, Connecticut, hearing comments on the proposed 2019-2020 Sewer Service Fee Schedule.

THEREFORE, BE IT RESOLVED, the Enfield Sewer Authority does hereby adopt the Sewer Service Fee Schedule, attached hereto as “Attachment A”.

Mr. Wilcox responded to some of the budgeting questions raised at the public hearing. He explained the Water Pollution Control Fund operates similar to a business rather than a normal town fund. He stated this is an independent fund of the Town with its own revenue source. He
pointed out at this time, they’re operating with a negative fund balance, which they’ve had since the mid-2000’s. He explained the only way to correct that and have a positive fund balance and develop reserves for future capital needs is to have more revenues than expenses. He noted when they proposed the budget, they recommended a $36 per quarter charge, and that amount was based on the studies from Woodard & Curran. He stated the Council’s proposal to reduce the $36 per quarter down to $30 per quarter would slow down the rebuilding of the fund balance.

Commissioner Sferrazza stated his understanding they were expecting $7.5 million dollars in revenue, but the cost of operating was $5.8 million dollars. He questioned if the difference is to build up the fund, so they have a reserve. Mr. Wilcox responded yes and noted from the early 2000’s to mid-2000’s, the Town did not transfer enough money from the General Fund to cover the expenses, therefore, that created a negative fund balance.

Commissioner Sferrazza questioned whether this will be something they have to do every year or is there an anticipated amount when the fund balance is at a level when they don’t have to do this anymore. Mr. Wilcox responded at some point, they would be able to get there. He estimated 9% to 10% of the projected expenditures for the next year would be a safe target for the fund balance.

Mr. Bromson stated costs that must be paid back include the debt owed to the General Fund, and they deferred $500,000 in road construction for new sewer lines. He noted several pump stations are not covered by the referendum. He referred to the Novak study and the need to have the additional personnel in place to do proper maintenance of the plant. He stated the debt service will kick in 2021 and amounts to millions per year. He noted there may be a short period of time when it appears there’s a surplus, but that surplus is spoken for, and that doesn’t account for what needs to be done for the rainy-day fund.

Mr. Bromson pointed out Woodard & Curran recommended these rates, and the Town didn’t follow that recommendation, however, the Town is coming closer this year with this recommendation. He noted at some point, they must defer to the experts.

Commissioner Bosco stated he will not be supporting this. He feels they need to look at the meter size. He noted it doesn’t matter how big the pipe is coming in because it’s still the same amount going out. He feels this is not fair. He stated his hope they can look at the meter size again.

Commissioner Szewczak questioned when the Water Pollution Control goes to bond the money for the sewer plant, will they be using the credentials of the Town.

Mr. Wilcox stated the bonds are essentially issued by the Town of Enfield, and they will be budgeting to pay for them out of the Water Pollution Control Fund.

Commissioner Szewczak stated her belief they should have something that is residential and commercial for their flat rates, and she feels that’s what they should strive for. She noted they try to be fair, but they end up with so many layers to look at that they make it so much more complex.
than it has to be. She concluded stating she will be in favor of the resolution, however, she feels they need a meeting soon to address the meter issue.

Commissioner Cekala stated her understanding they can modify things if necessary. She referred to the base quarterly charge and questioned where would the normal resident fall regarding meter size, and Mr. Wilcox responded mostly 5/8’s.

Commissioner Kiner questioned whether homeowners have a choice as to meter size. Mr. Bromson stated people should talk to their water company about this, and there may be an ability to request a different size meter.

Commissioner Kiner stated he will support the resolution, although he has the same questions that were raised by Commissioners Bosco, Cekala and Szewczak.

Chairman Ludwick questioned when they can expect to break even at the $30 base fee. Mr. Wilcox stated at this time, he does not know when they can expect to break even. Chairman Ludwick stated with the close of the year approaching, perhaps they can get updated projections in August.

Commissioner Bosco questioned if the homes on Walker Drive are metered for the prison, and Mr. Wilcox indicated he’d have to look into that.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #4700 adopted 8-1-0, with Commissioner Bosco voting against the resolution.

**MISCELLANEOUS**

There were no items under Miscellaneous.

**ADJOURNMENT**

**MOTION #4701** by Commissioner Muller, seconded by Commissioner Unghire to adjourn.

Upon a SHOW-OF-HANDS vote being taken, the Chair declared MOTION #4701 adopted 9-0-0, and the meeting stood adjourned at 6:58 p.m.
TOWN OF ENFIELD
WATER POLLUTION CONTROL AUTHORITY
SEWER SERVICE FEE SCHEDULE
Pursuant to §86-203(2)
FOR FISCAL YEAR 2019-2020

WATER USAGE BASED SEWER RATES
- Billed water consumption < 20,000 $3.49 per 1,000 gallons
- Billed water consumption > 20,000 $5.24 per 1,000 gallons

A seasonal adjustment is made by reducing the daily consumption of potable water for the months of June, July, and August by 7%.

SEWER USAGE BASED RATES
(FORE SEWER USERS WITH SEWER METERS)
- Significant users with sewer meters: charges will be computed by multiplying the quarterly volume of sewage by $5.24 per 1,000 and billed quarterly.

PRIVATE WELL BASED RATES
- Well users will be charged quarterly based on the average consumption by user classification:
  - Residential and small non-residential
  - Commercial and industrial

12,780 gallons per quarter for FY 19/20
90,000 gallons per quarter for FY 19/20

The base quarterly charge for well users will be based on the smallest meter size.

DELINQUENT ACCOUNTS
Interest will be charged on delinquent accounts at the rate of 1-1/2% per month, with a minimum charge of $2.00, as provided by statute. Appeals for such charges must be filed within 30 days after the mailing of the bills. NOTE: Sewer Fees are the responsibility of the property owner.

<table>
<thead>
<tr>
<th>METER SIZE</th>
<th>SIZE FACTOR</th>
<th>CHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot;</td>
<td>1.0</td>
<td>$30.00</td>
</tr>
<tr>
<td>3/4&quot;</td>
<td>1.5</td>
<td>$45.00</td>
</tr>
<tr>
<td>1&quot;</td>
<td>2.5</td>
<td>$75.00</td>
</tr>
<tr>
<td>1-1/2&quot;</td>
<td>6.0</td>
<td>$150.00</td>
</tr>
<tr>
<td>2&quot;</td>
<td>8.0</td>
<td>$240.00</td>
</tr>
<tr>
<td>3&quot;</td>
<td>15.0</td>
<td>$450.00</td>
</tr>
<tr>
<td>4&quot;</td>
<td>25.0</td>
<td>$750.00</td>
</tr>
<tr>
<td>6&quot;</td>
<td>50.0</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>8&quot;</td>
<td>80.0</td>
<td>$2,400.00</td>
</tr>
</tbody>
</table>

The Base Charge is established to provide for the fixed expenses of owning and maintaining the water pollution system such as the physical plant, lift stations, pump stations, manholes, collection lines and piping. For customer billed on a monthly basis, the monthly fixed charged shall be one third of the values shown in the table above.
SEWER CONNECTION FEES

$3,000* per EDU

*Houses and commercial/industrial buildings built prior to January 1, 2014 and were not connected to the Town of Enfield Sanitary Sewer System as of January 1, 2014 will be charged pursuant to the WPCA policy on sewer connections.

OTHER FEES

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection Fee</td>
<td>$100 per occurrence for any new construction, replacement, renovation or repair work during published business hours</td>
</tr>
<tr>
<td>(S300 per occurrence for nights, holidays, and weekends)</td>
<td></td>
</tr>
<tr>
<td>Sewer Meter Reading Charge</td>
<td>$50 per reading (quarterly) of non-Water Company meters</td>
</tr>
<tr>
<td>Septage Disposal Permit</td>
<td>$100 per year for each registered septage hauler</td>
</tr>
<tr>
<td>Septage Disposal Fees:</td>
<td>$80 per 1,000 gallons based on full truck capacity of residential septage</td>
</tr>
<tr>
<td></td>
<td>$80 per 1,000 gallons based on full truck capacity of industrial/commercial septage</td>
</tr>
<tr>
<td></td>
<td>$10 per discharge for sewage from recreational vehicles (campers)</td>
</tr>
<tr>
<td>FOG Inspection Fee:</td>
<td>$50 per inspection visit (no more than monthly)</td>
</tr>
<tr>
<td>Industrial Groundwater</td>
<td></td>
</tr>
<tr>
<td>Remediation Discharge:</td>
<td>$250 per quarter</td>
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