AGENDA
Water Pollution Control Authority
Special Meeting

Monday, March 18, 2019
Council Chambers
Immediately Following Regular Council Meeting

1. ROLL CALL

2. APPROVAL OF MINUTES
   - Special Meeting – January 22, 2019

3. OLD BUSINESS

4. NEW BUSINESS

5. ITEMS FOR DISCUSSION
   A. Discussion/Resolution: Waiver of External Grease Interceptor Requirement/Joy Bowl
   B. Discussion/Resolution: Resolution to Abate Sewer Fees on 19 Maple Avenue

6. MISCELLANEOUS

7. ADJOURNMENT
ENFIELD TOWN COUNCIL
Acting in its capacity as
WATER POLLUTION CONTROL AUTHORITY
JANUARY 22, 2019

A meeting of the Water Pollution Control Authority was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Tuesday, January 22, 2019. The meeting was called to order at 6:43 p.m.

Present were Commissioners Bosco, Cekala, Cressotti, Davis, Deni, Ludwick, Muller, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Town Clerk, Suzanne Olechnicki; Town Attorney, Maria Elsden

APPROVAL OF MINUTES

MOTION #4691 by Commissioner Deni seconded by Commissioner Cekala to approve the minutes of the October 15, 2018 meeting.

Referring to Page 5, second paragraph of the minutes, Commissioner Szewczak stated the Commissioners on that sub-committee are Szewczak, Arnone, Muller and Davis, not Commissioner Bosco.

Upon a SHOW-OF-HANDS vote being taken, the Chair declared MOTION #4691 adopted 9-0-0, as amended.

MOTION #4692 by Commissioner Cressotti, seconded by Commissioner Cekala to approve the minutes of the November 19, 2018 Special Meeting.

Upon a SHOW-OF-HANDS vote being taken, the Chair declared MOTION #4692 adopted 7-0-2, with Commissioners Cressotti and Davis abstaining.

PUBLIC COMMUNICATIONS

There were no comments.

OLD BUSINESS

There were no Old Business items.

NEW BUSINESS

There were no New Business items.
ITEMS FOR DISCUSSION

DISCUSSION: WPC PLANT PROJECT UPDATE

Mr. Bromson stated there has been a consensus on the Council to have more regular Water Pollution Control meetings.

He provided an update on Water Pollution Control and pointed out updates are available on the Town’s website. He stated they meet every week at Town Hall with consultants, engineers, architects, and the State joins them once a month with a contractor. He noted they follow a long agenda, and as of this morning’s meeting, the project is about 14% complete, and they expect to be on track to conclude in two years, which is the announced timeframe. He stated the total amount paid to date is $2,636,741.50. He noted they have encountered some recent challenges, and one challenge relates to Amtrak. He stated DEEP requires a berm be built for protection in the event of a 100-year flood zone.

He stated the Town is under a contract to accept sewage from the State, and there was a formula based on any upgrades to the plant. He noted that amount is $2.5 million dollars, and the Town has been on top of this consistently. He stated they have been advised that the $2.5 million-dollar amount must be approved by the State. He noted even though it’s a D.O.C. obligation, it’s not in their yearly budget, therefore, it must go to the Bonding Commission to get approval from the State. He stated they made sure that D.O.C. submitted it, and the Bonding Commission confirmed in early January it was received, and they’ve apprised Enfield’s State Reps and State Senator to help Enfield by making sure the Bonding Commission puts this on an agenda and votes favorably on it. He urged Commission members to talk to State Reps and the Senator about staying on top of this.

MISCELLANEOUS

Mr. Bromson stated they are going to address the budget of Water Pollution Control now that it has been separated out, and they have separate charges. He noted during the budget session there will be a separate budget report for Water Pollution Control with actual budget deliberations and adopt that before they do the Town budget so that things are transparent, and they can really look at the numbers. He referred to the Novak report and stated Public Works has worked very hard with the subcommittee, and they will implement many Novak recommendations. He stated there will be a presentation on this. He feels this Commission (Council) is capable of continuing, and they will be provided a lot more oversight than it previously had. He stated his belief they will be able to do a good job going forward by meeting monthly and looking at the budget separately.

Chairman Ludwick questioned if it’s possible to get an update about the lines being flushed, especially since the water table has been high and many people have been getting water in their basements. Mr. Bromson made note of this.
Commissioner Szewczak stated even though the Town has an owner rep for this project, Mr. Bromson and Town staff have been attending the construction meetings on a very regular basis. She stated it’s important they are there and representing the Town.

**ADJOURNMENT**

**MOTION #4693** by Commissioner Szewczak, seconded by Commissioner Deni to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4693** adopted 9-0-0, and the meeting stood adjourned at 6:52 p.m.

Respectfully submitted,

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Jeannette Lamontagne  
Secretary to the Council
March 12, 2019

Honorable Members
Enfield Town Council/WPCA
Enfield, Connecticut

Subject: Waiver of External Grease Interceptor Requirement/Joy Bowl

Councilors:

Highlights:

- Joy Bowl is proposing to locate its business to 54 Hazard avenue and filed an application with the Planning and Zoning Department (SPR 1761)
- Based on the information provided by the applicant to the Building Department, WPC staff informed the applicant at the Administrative Review Team meeting that an External Fats, Oil and Grease (FOG) Treatment Unit would be required.
- Section 86-136 (b) of the Town of Enfield Code describes the process whereby a waiver may be granted.
- The applicant requested a waiver based on its proposed operations and the financial impact of installed the external unit.
- The applicant submitted the additional information requested and based on review by the WPC staff, I am recommending that the variance be granted.
- The North Central Health District has also reviewed the request and is recommending the waiver be granted.
- The internal grease trap will be inspected by the WPC’s grease trap inspector (once hired) on a regular basis and the inspection fee will be assessed per the adopted Sewer Service Fee Schedule (currently $50 per inspection).

Budget Impact:

There is no budget impact by waiving the installation requirements for an External Fats, Oil and Grease (FOG) Treatment Unit.

Recommendation:

It is recommended that the Town Council adopt the attached resolution.

Respectfully Submitted,

Donald Nunes
Public Works Director

Attachments:

1. Resolution
ENFIELD TOWN COUNCIL
WATER POLLUTION CONTROL AUTHORITY

RESOLUTION NO. _________

Waiver of External Grease Interceptor Requirement for Joy Bowl Poke LLC

WHEREAS, Rujing Zhao, doing business as Joy Bowl Poke LLC, has filed an application for site plan review with the Planning and Zoning Commission (SPR 1761) to locate a restaurant called “Joy Bowl” at 54 Hazard Avenue; and

WHEREAS, Rujing Zhao, doing business as Joy Bowl Poke LLC, requested a waiver from the requirement of an “external” grease trap and will comply with the requirements of Town Code §136(b) using an “interior” grease interceptor, and;

WHEREAS, the office of the Director of Public Works has reviewed the requested waiver and found it in compliance, with conditions as follows:

1. Waiver is valid for only Joy Bowl Poke LLC at 54 Hazard Ave and is non-transferable.
2. Any change in use, menu, or ownership shall be submitted to the office of the Director of Public Works and the North Central Health District for compliance to this waiver.
3. Joy Bowl Poke LLC shall remain in full compliance with the requirements of the North Central Health District.
4. A current written agreement for the minimum cleaning and maintenance of the grease interceptor shall be maintained on file with the office of the Director of Public Works and the North Central Health District.
5. Failure to remain in compliance with these conditions shall automatically cause the waiver to be rescinded.

THEREFORE, BE IT RESOLVED, that the Enfield Water Pollution Control Authority does hereby approve a waiver for Joy Bowl Poke LLC for the use of an “interior” grease interceptor in lieu of an “exterior” grease trap, with the conditions as listed.
LETTER OF AGREEMENT

Joy Bowl Restaurant

I understand that the Enfield Water Pollution Control Authority passed Resolution No. _____, approving the waiver of the external grease trap requirement for the Joy Bowl Restaurant located at 54 Hazard Avenue, Enfield, Connecticut (hereinafter referred to as "establishment"). I further understand that the waiver is subject to the following conditions and requirements with which I agree to comply:

1. The waiver is valid for the establishment and the uses proposed in the applicant's written request for the waiver;

2. The waiver is non-transferable. The waiver shall be rendered null and void in the event of the transfer of ownership of the establishment or any change in the methods of operation.

3. The owner of the establishment shall send written notice of any proposed changes in use, menu or methods of operation to the Director of Public Works and the Director of the North Central Health District. The notice shall be submitted no less than thirty (30) business days prior to the implementation of the proposed change.

4. The Director of Public Works and the Director of the North Central Health District shall be sent a written notice of any changes in ownership. The notice shall be submitted no more than fifteen (15) business days after such change.

5. The establishment shall remain in compliance with all applicable requirements of the North Central Health District, Town of Enfield Water Pollution Control ordinance and State of Connecticut Fats, Oils and Grease general permit.

6. The owner of the establishment shall maintain a service contract for the interceptor. A copy of the contract shall be submitted annually to the Director of the Department of Health. The service contract shall provide for, at a minimum, quarterly cleaning and maintenance of the grease interceptor.

7. Provide a secure waste grease receptacle unit, located on black top surface, for the disposal of the waste grease by a licensed septic/grease hauler.

8. The menu and cooking equipment submitted to the Town and North Central Health District are not to be modified or changed without Town department reviewing the proposed changes as part of a plan review.

9. The owner of the establishment shall install an interior grease trap of the size and type required by Enfield Town Code §86-136, Grease, oil and sand interceptors, as revised. (commonly known as the "Grease Trap Ordinance") and any Town regulations promulgated thereunder.
10. The installation of the grease trap shall be subject to the inspection and approval of the Town of Enfield's Superintendent of the Water Pollution Control Facility.

11. The owner of the establishment shall apply for the proper permits as required by the Town of Enfield Building Department and shall allow any and all necessary inspections.

12. Failure to comply with any of these provisions shall result in the automatic revocation of the waiver.

Name: ____________________________
Owner of Establishment

Date: ____________________________

Name: ____________________________
Owner of Establishment

Date: ____________________________

Owner of Property (if different than owner of establishment)
Consent to Installation of Grease Trap

Date: ____________________________
March 12, 2019

Honorable Members
Enfield Water Pollution Control Authority
Enfield, Connecticut

Subject: Request to Abate Sewer Use Fees for 19 Maple Avenue

Councilors:

Highlights:

- The property at 19 Maple Avenue is owned by Jeffrey Alexander.
- Section 12-124 of the Connecticut General Statutes allows the Water Pollution Control Authority to abate the user fees.
- The total use fees to be abated is $1,216.

Budget Impact:

There will be no budget impact from this request.

Recommendation:

It is recommended that the Town Council adopt the attached resolution.

Respectfully Submitted,

John A. Wilcox, CPA
Director of Finance

Attachments:

1. Resolution
ENFIELD TOWN COUNCIL

RESOLUTION NO._____

Resolution to Abate Sewer Fees on 19 Maple Avenue

RESOLVED, that the Enfield Water Pollution Control Authority, pursuant to the Conn. Gen. Stat. §12 124, hereby abates $1,216 of the sewer use fees due for the October 23, 2018 meter reading for the property located at 19 Maple Avenue, owned by Jeffrey Alexander.

Date Submitted: March 11, 2019
Submitted by: Director of Finance